

## [Administrator Version: What's New in the Fall 2010-2011 Version of EdInsight](#)

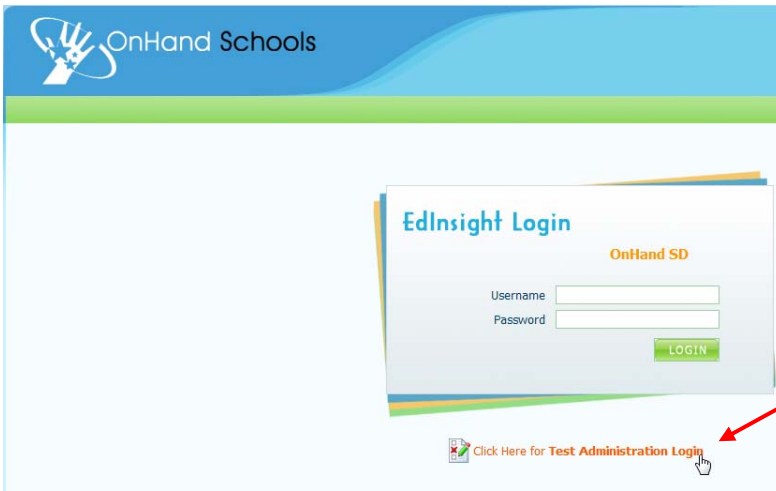
EdInsight has a new and improved Web 2.0 look, easier navigation and lots of new features. As always OnHand Schools strives to make it simple to use EdInsight and this document highlights the new look and demonstrates the updated navigation. Some of the new features are also described.

The primary visual difference in the new version is that the menu items have been moved to the top of the screen. This was done to provide improved navigation and to reduce the amount of horizontal scrolling required.

Here is a short summary of what has changed:

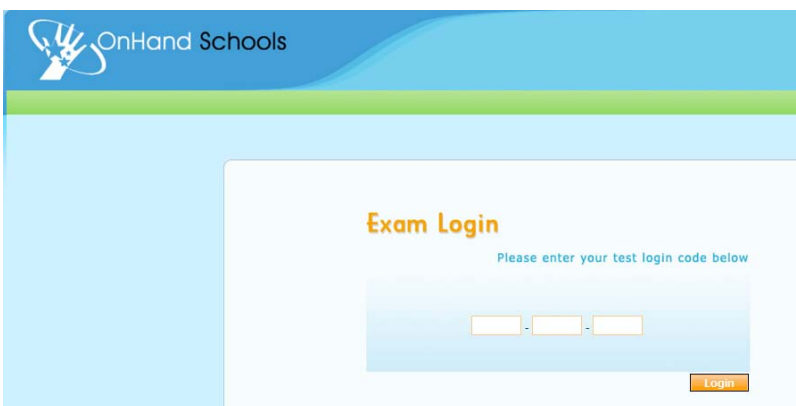
**Main Login Screen:** The first change you will notice is the login screen has new colors and the graphics have changed. You login to EdInsight with the same login and password credentials.

If your district has the EdInsight Assessment Builder and Test Taker module you will also notice under the login section a link that was not in the previous version of EdInsight. This link will allow students to login here to take assessments that teachers have created.



If your district has the EdInsight Assessment module this new link is available for students to login to take tests online.

If a student logs on with this link they will see the following screen and will use the code their teacher provided to take a local common assessment online.



**Administrator Splash Screen:** As an administrator your splash screen (the first screen you see when you login or when you hit the “Home” button at the top right of the screen) has a new look. However, while the screen looks a bit different the same items are available. They are just in a better location. You will see a dashboard with summary information about PSSA, Attendance, and Misconduct. You have the option, depending on your permissions, to change to a different school by clicking on the Education Provider drop down box (1). A new addition is an educational RSS feed containing new educational information (2)

The screenshot shows the Superintendent Dashboard with several data visualization components and a news feed. Callouts on the right side of the dashboard point to specific features:

- 1. Select Education Provider:** Points to the 'Select Education Provider Dashboard' dropdown menu at the top left.
- 2. Education RSS Feed:** Points to the 'Education RSS Feed' section on the right side of the dashboard.
- Summary Attendance Data:** Points to the 'Monthly Attendance' line chart.
- Summary Misconduct Data:** Points to the 'Monthly Misconduct' bar chart.

The left menu, which used to look like this:

Now looks like this:

The screenshot shows the 'District Monthly Attendance' page. A new left-hand menu is visible, highlighted with a red box. The menu items are:

- dashboard
- attendance
- misconduct
- schools
- students
- reports
- student groups
- announcements
- preferences

The same items that were on the old menu plus some additional new options.

**Using the Top Menu:** For an administrator to use the new menu, which has been moved from the left to the top the user clicks on the menu items. For example if the user clicks on the Attendance Tab (1) then Monthly Attendance (2) the attendance information for the building selected is displayed (3).

**1. Click on Attendance Tab**

**2. Click on the Monthly Attendance Tab**

**3. Attendance information for the building**

**Viewing Teacher Classes:** An administrator can view teacher classes by clicking on the Teachers Tab (1) and then selecting the Classes link for the selected teacher (2). There are several other selections you can make. For example if you would like to see Curriculum, Students, Resources, or Lesson Plans just click on the menu item.

**1. Select the Teachers Tab**

**2. Select the Classes button for that teacher**

**Teacher Splash Screen:** As a teacher your splash screen (the first screen you see when you login or when you hit the “Home” button at the top right of the screen) has a new look. However, while the screen looks a bit different the same items are available. They are just in a better location.

The left menu, which used to look like this:



has been moved to the top of the screen.

When you login this is the screen you will now see:

The menus that were on the left are now at the top of the screen.

**Teacher View : Barton, B**

**Today's Classes**  
There are no classes listed for today. This could be because your master schedule timeslots have not been loaded into EdInsight.

**This Year's Classes**

Study Hall   [ Section 170]   Room #:Cafe		
[ 22024 ]	BUCHANNON	ALICE
[ 21919 ]	BUCHANNON	JOHN
[ 21926 ]	COVELLI	EWAN
[ 21343 ]	COVELLI	RANDALL
[ 101581 ]	FALK	NORBERT


Notice that the list of classes is still available on the left side of the screen (it was in the same location in all previous EdInsight versions) and you can click on any class listed to immediately begin analyzing the data available at the class and student level. Notice also that the full list of classes with students is still shown in the center of the screen and that you can still scroll to any class and/or student and click on the class header or student name to get additional details.

**Using the new top menu:** To use the new menu just click on an item. All of the functionality that was available in the previous version is still accessible from the top menu although a few items have been re-organized to improve your ability to quickly get the information you need. In addition to the menu adjustments new functionality has been added. For an example of both of these: If you click on the “Students” link a list of all your students will show and you will get 4 choices from a new sub-menu. You will also see four (4) new columns in your student list. Let’s examine the sub-menu and the 4 new columns separately. Let’s look first at the sub-menu.

Notice that when you click on the “Students” link you see 4 sub menu choices:

**All Students IEP • Students with Documents Loaded • Create New Group • ManageEditGroup**

These are the same choices that were available in the previous version of EdInsight but required the user to look in two separate locations.



OnHand Schools

Home Help Exit Preferences

Classes **Students** Lesson Plans Curriculum Maps Reports Classroom Reports Resources Local Assessment Benchmarks/RTI More...

All Students IEP Students With Documents Loaded Create New Group Manage/Edit Groups

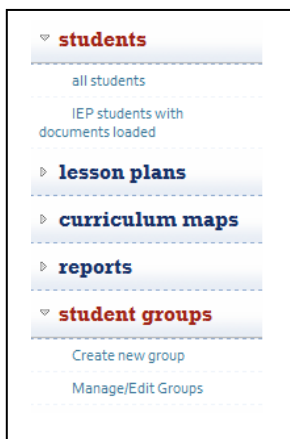
Teacher View : Barton, B

All Students

Student ID	LastName	First Name	Course Name	Section	IEP	Title1	Title3	Gifted
101194	ANDERSON	ALBERT	Advanced Word Proc	1	No	No	No	No
22986	ANDERSON	SAM	Advanced Word Proc	1	No	No	No	No
22164	ANDERSON	ALICE	Adv Excel & Pwr Pt	1	No	No	No	No
22318	ANDERSON	MICHAEL	Bus Finance	3	No	No	No	No
22024	BUCHANNON	ALICE	Study Hall	170	No	No	No	No
21919	BUCHANNON	JOHN	Study Hall	170	No	No	No	No
23015	BUCHANNON	BRIAN	Advanced Word Proc	1	No	No	No	No
23510	BUCHANNON	ALICE	Advanced Word Proc	2	No	No	No	No
23020	BUCHANNON	EWAN	Adv Excel & Pwr Pt	1	No	No	No	No
21341	BUCHANNON	HOLLY	Adv Excel & Pwr Pt	1	No	No	No	No

In the previous version of EdInsight all four choices existed but were in separate locations.

The left menu used to look like this:



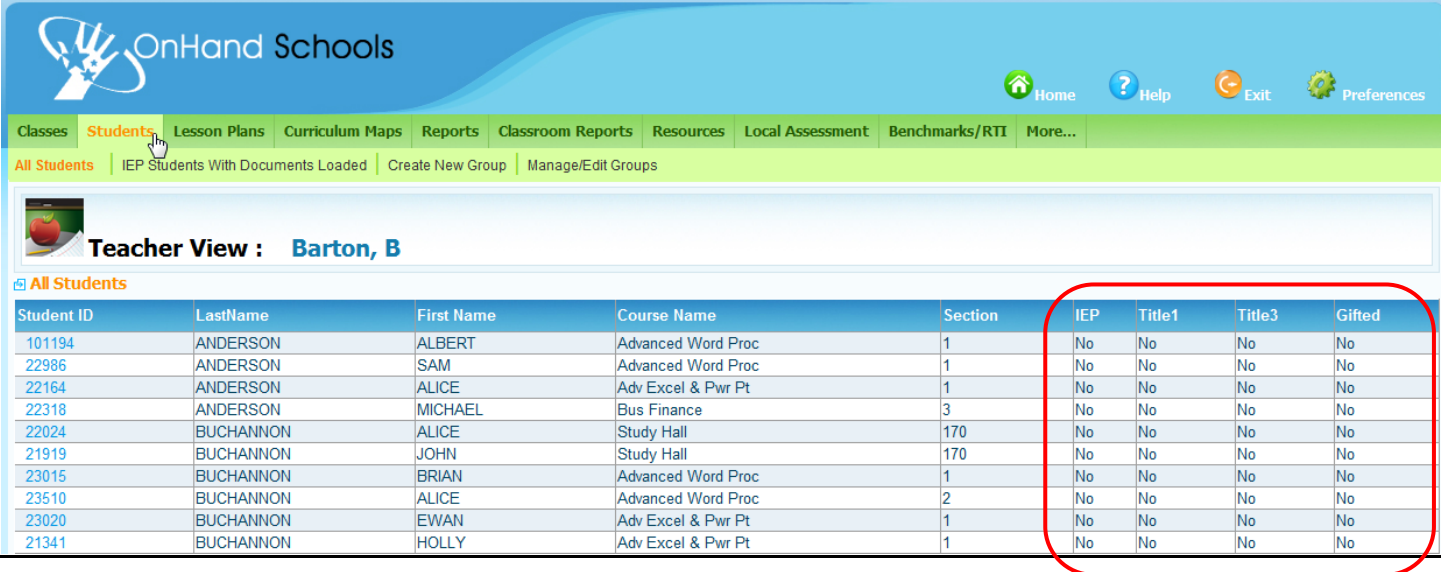
Teachers needed to look under ‘students’ or under ‘student groups’ to get these features.

Now all four selections are available under the “Students” link in the Top Menu.

In addition to the menu changes the new version of EdInsight adds four (4) new columns to this screen. These columns allow a teacher to quickly see the profile for all of the students under their care.

These columns are at the far right of the screen and are a new addition to this version of EdInsight. These columns indicate if a student has been marked as IEP, Title1, Title3, or Gifted.

It is important to understand what the “No” or “Yes” means for each student.



The screenshot shows the EdInsight interface for a teacher named Barton, B. The interface includes a navigation menu at the top with options like Home, Help, Exit, and Preferences. Below the menu, there are tabs for Classes, Students, Lesson Plans, Curriculum Maps, Reports, Classroom Reports, Resources, Local Assessment, Benchmarks/RTI, and More... The Students tab is selected, and the 'All Students' view is active. A table of student data is displayed, with the following columns: Student ID, LastName, First Name, Course Name, Section, IEP, Title1, Title3, and Gifted. The IEP, Title1, Title3, and Gifted columns are highlighted with a red box.

Student ID	LastName	First Name	Course Name	Section	IEP	Title1	Title3	Gifted
101194	ANDERSON	ALBERT	Advanced Word Proc	1	No	No	No	No
22986	ANDERSON	SAM	Advanced Word Proc	1	No	No	No	No
22164	ANDERSON	ALICE	Adv Excel & Pwr Pt	1	No	No	No	No
22318	ANDERSON	MICHAEL	Bus Finance	3	No	No	No	No
22024	BUCHANNON	ALICE	Study Hall	170	No	No	No	No
21919	BUCHANNON	JOHN	Study Hall	170	No	No	No	No
23015	BUCHANNON	BRIAN	Advanced Word Proc	1	No	No	No	No
23510	BUCHANNON	ALICE	Advanced Word Proc	2	No	No	No	No
23020	BUCHANNON	EWAN	Adv Excel & Pwr Pt	1	No	No	No	No
21341	BUCHANNON	HOLLY	Adv Excel & Pwr Pt	1	No	No	No	No

Let's illustrate what these columns tell us by examining the IEP column.

Once it is determined that an IEP should be created for a student a process is initiated that ultimately results in an IEP document being produced for the student. During this process the student's record in the district's Student Information System (SIS) might be updated to reflect this information. This information might also be used to update other systems that contain records for this student, such as local, state and national assessments.

This information can also be used to indicate within the System Admin module of the EdInsight System that this student has or is in the process of receiving an IEP document. As with any process different parts of the process can run at different speeds. It is possible that a student might have an IEP in their file and still show on this screen with a “No” in their IEP column. This could occur if the district process for updating EdInsight has not caught up with the process for producing the IEP. The opposite is also possible. This field might show a “Yes” in the IEP column but the IEP might not yet be completed or it might exist and not yet have been uploaded into the EdInsight system.

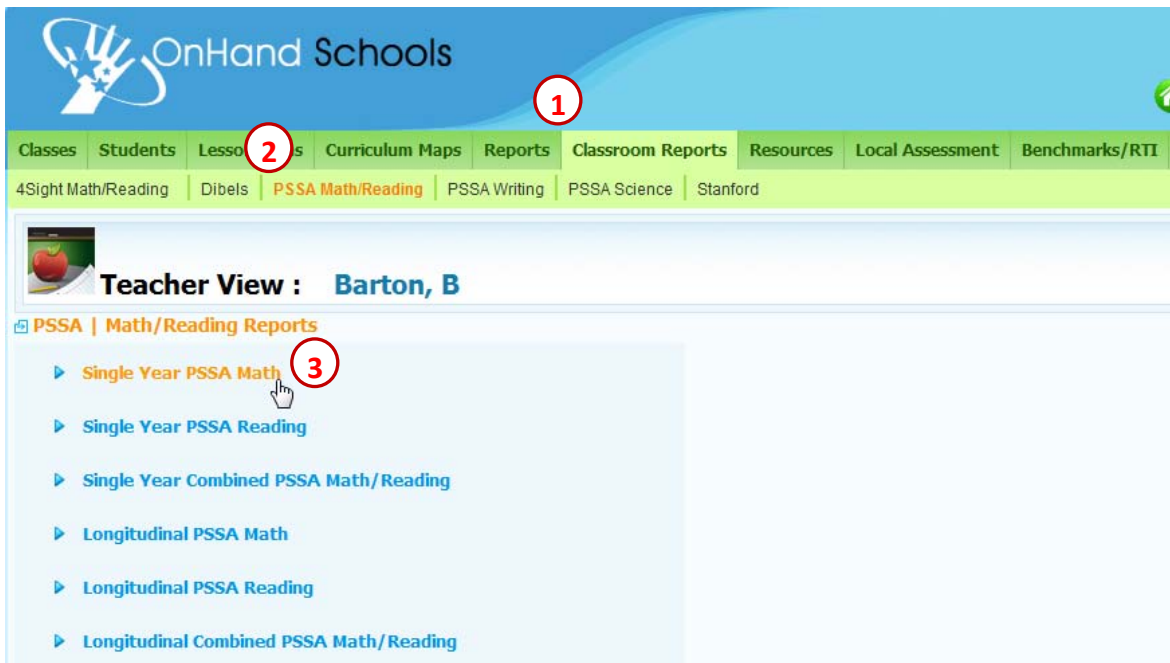
“Lesson Plans”, “Curriculum Maps”, and “Resources” menu choices have not changed. However the new navigation now maintains the menu bar at the top of the screen if Lesson Plans is selected. In the previous version the menu was not accessible once the user selected Lesson Plans.

The Top level menu now has two choices for reports. It has a “Reports” choice and a “Classroom Reports” choice. The “Reports” selection works the same as it did in the previous version but the “Classroom” Reports is a new item.

The new version of EdInsight preserves the menu for “Reports” exactly as it did for “Lesson Plans”. In the previous version if “Reports” was selected the menu was no longer available. In this new version of EdInsight if the “Reports” choice is clicked, the sub-reports for district loaded assessments still provide the user with the ability to get any report desired but it now preserves the menu. In the screen below the user selected **1** Reports and then selected the “PSSA Math/Reading” sub-report and now can select **3** the specific PSSA report desired.



The “Classroom Reports” selection is new in this version of EdInsight. It allows a teacher to generate reports that were requested by many teachers for various subgroups of their students from one or more courses. In the screen below the teacher selected “PSSA Math/Reading” under “Classroom Reports” and then choose “Single Year PSSA Math”



The following screen appeared which allows the teacher to filter exactly the students desired into the selected report:

Single Year PSSA Math Anchor Analysis 14 Students Selected

Testing PSSA Year: PSSA 2009-2010

**Courses**

All Courses

Adobe Photoshop  
 Section 9

Bus Principles  
 Section 1

Adv Excel & Pwr Pt  
 Section 1  
 Section 2

Front Page  
 Section 2  
 Section 3  
 Section 5

Advanced Word Proc  
 Section 1  
 Section 2

Bus Finance  
 Section 1  
 Section 3

Study Hall  
 Section 170

**Student Current Grade**

All Grades

9       10       11       12

**Student Demographics** All Students

IEP       Gifted       Title 1       Title 3       Economically Disadvantaged

**Student Groups**

All Students

EdInsight, [www.onhandschools.com](http://www.onhandschools.com)  
2011.1.3877

In this case the teacher asked for a PSSA 2009-2010 report for all students in the Business Principals course and then selected "Run Report". The screen snippet below shows the beginning of the generated report.

**Single Year PSSA Math Anchor Analysis**

PSSA Year: 2009-2010

**Courses:**

- Bus Principles Sect. 1

**Current Grade Levels:**

- All Grades

**Student Demographics:**

- All Students

**Student Groups:**

- All Students

Student Id	Last Name	First Name	Grade Tested	Assessment Year	Math Scaled Score	Math Performance Level
21939	EVANS	CHRIS	11	PSSA 2009-2010	1529	Advanced
21940	CONLEY	JOHN	11	PSSA 2009-2010	1488	Advanced

**Individual Student Screen Changes:** The individual student screen is basically the same but has been modified with the same new Web 2.0 look. There are only two changes of note. **Local Asmts** 1 is a new feature that, *when activated*, enables teachers to administrator an online local assessment to students and immediately analyze the results.

The Student Demographics section has a different line 2 that, *if marked by the district*, will show if a student is gifted, has an IEP, Title 1, or Title 3. For these items to appear on the screen they must be marked in the System Admin module of the EdInsight System as described previously in this document.

**Student Information: ALICE Lee BUCHANNON**  
Student ID: 22024

- ▶ **Student Demographics** 2 : Date Of Birth : 6/21/1993 (Age: 17) Gender : Female Ethnicity : White
- ▶ **Current School Information** : School : Keystone Oaks HS Grade : 11
- ▶ **Demographics** : (none marked)

**Standardized Assessment Results**

Assessment	Gr	Math	Read	Lang	Writ	Sci
PSSA 2003-2004	5	Advanced ( 1528)	Advanced ( 1668)			
PSSA 2005-2006	7	Advanced ( 1780)	Advanced ( 1470)			
SAT10/OLSAT8 2005-2006	7	Average	Average			
PSSA 2006-2007	8	Advanced ( 1473)	Advanced ( 1523)			
PSSA Writing 2006-2007	8				Pro ( 1533)	
PSSA Science 2009-2010	11					Proficient
PSSA 2009-2010	11	Advanced ( 1550)	Proficient ( 1265)			
PSSA Writing 2009-2010	11				Pro ( 1600)	

Assessment	Gr	Testing Pd	Math	Read
4Sight Benchmark Assessment 2007-2008	9	Baseline	Proficient (1342)	
4Sight Benchmark Assessment 2007-2008	9	2	Proficient (1314)	
4Sight Benchmark Assessment 2008-2009	10	Baseline	Proficient (1374)	Basic (1204)
4Sight Benchmark Assessment 2008-2009	10	2	Proficient (1467)	Proficient (1261)
4Sight Benchmark Assessment 2009-2010	11	Baseline	Advanced (1561)	Basic (1136)
4Sight Benchmark Assessment 2009-2010	11	2	Advanced (1561)	Proficient (1295)

Your new version of EdInsight has many new and exciting features throughout the program. One powerful feature is called “Student Grouping”.

**Student Grouping:** Custom groups of students can be created. Groups of students can be sent to various reports. If you want to evaluate a particular activity or program just create a group of students that participated in the program and then analyze the data for the custom group by sending that group to the desired report. See the 5 step process below that describes how to create a custom group from your students.

The screenshot shows the 'Student Grouping' interface. At the top, there are navigation tabs: Classes, Students, Lesson Plans, Curriculum Maps, Reports, Classroom Reports, Resources, Local Assessment, and Benchmarks. Below these, there are links for 'All Students', 'IEP Students With Documents Loaded', 'Create New Group', and 'Manage/Edit Groups'. A message states 'Your group has been saved successfully.' Below this, there is a form for 'Group Name' with the text 'test group' and a 'Save Group' button. Two tables are visible: 'Teacher Students' and 'Students In Group'. The 'Teacher Students' table has columns for StudentId, Last Name, First Name, Curr Grade, Course Name, IEP, Title1, Title3, and Gifted. The 'Students In Group' table has columns for StudentId, Last Name, First Name, Curr Grade, Curr School, and IEP. Five callout boxes with arrows point to specific elements: 1. 'Start with Student' points to the 'Students' tab; 2. 'Create a New Group' points to the 'Create New Group' link; 3. 'Name the Group' points to the 'Group Name' input field; 4. 'Add the students by checking the box' points to a checked checkbox in the 'Teacher Students' table; 5. 'Save the group of students' points to the 'Save Group' button.

Another important feature of EdInsight is the ability to view student IEPs electronically.

**Students that have IEP documents loaded into EdInsight:** Your district can elect to have OnHand Schools upload student IEP’s. If that is done you as a teacher can see the IEPs for students that have their IEP’s uploaded. To do that click on the “Students” tab and then select the “IEP Students with Documents Loaded” as illustrated in the following screen shot. The list of students that have IEP’s uploaded into EdInsight will appear on the screen.

The screenshot shows the 'IEP Students With Documents Loaded' section of the EdInsight interface. At the top, there is the 'OnHand Schools' logo and navigation icons for Home, Help, Exit, and Preferences. Below the logo, there are navigation tabs: Classes, Students, Lesson Plans, Curriculum Maps, Reports, Classroom Reports, Resources, Local Assessment, Benchmarks/RTI, and More... The 'Students' tab is selected, and a sub-tab 'IEP Students With Documents Loaded' is highlighted with a red box. Below the tabs, there is a 'Teacher View' for 'Barton, B'. A message states 'The IEP student list reflects ONLY students that have an IEP loaded in the system. If the student no longer has an IEP the document must be removed. Please check the IEP dates to insure the latest version has been loaded.' Below this message is a table with columns for Student Id, Last Name, First Name, Course Name, and Section. The table is currently empty, with a message below it stating 'There are no students to display with IEP documents loaded.'

In this case there were no students with uploaded IEPs. If any students had IEPs loaded they would appear and the teacher could click on the student’s ID to drill down to the student and then click on the student’s “Special Info” tab and click on the IEP document to see a PDF copy of the student’s actual IEP.

**Connecting Assessment to Curriculum and Instruction:** It is now possible for a user to look at a standard or anchor in an assessment report and click on the link to see *local and global information about that standard*. For example to display the available **resources, curriculum maps, lesson plans, and assessment items** associated with the M6.B standard the user will click on the reporting category link **(1)**.

The screenshot shows the OnHand Schools interface with a navigation menu at the top. Below the menu, there's a section for 'PSSA Standard/Anchor Breakdown'. The main content is a table with columns: Anchor Code, Anchor Desc, Points Possible, Average Score, Average Points Missed, and Performance. The table lists four anchor codes: M6.A (Numbers and Operations), M6.B (Measurement), M6.C (Geometry), and M6.D (Algebraic Concepts). The M6.B row is highlighted with a red box, and a callout box points to it with the text '1. Click on the standard or anchor link'. A tooltip also appears over the M6.B link, stating 'Display available resources and curriculum for this standard'.

Anchor Code	Anchor Desc	Points Possible	Average Score	Average Points Missed	Performance
M6.A	Numbers and Operations	22	14.53	7.47	66.03%
M6.B	Measurement	9	6.74	2.26	74.92%
M6.C	Geometry				76.82%
M6.D	Algebraic Concepts	13	10.1	2.9	77.67%

A new page with several tabs of information is available for the user to use. Tab **(1)** has information about the standard. The second tab **(2)** will show the courses, units, and lessons where this standard is covered. Tab **(3)** will list all resources available in the system to use with this standard. Tab **(4)** will list the assessment questions associated with the standard.

The screenshot shows the 'Teaching Aids for Standard Code' page. At the top, there are four tabs: 'Information on Standard', 'Aligned Curriculum', 'Aligned Resources', and 'Aligned Assessment Questions'. Each tab is labeled with a callout box: 'Tab 1', 'Tab 2', 'Tab 3', and 'Tab 4' respectively. Below the tabs, there is a section for 'Standard Code: MB - STATE: Pennsylvania State Anchors', 'Grade Level: Measurement', and 'Description: Measurement'. There is also a section for 'Standard Related Documents' and 'Standard Crosslinks'.

